NCAA Student Registration

College-bound student-athletes who want to play NCAA sports at a Division I or II school need to register for a Certification Account with the NCAA Eligibility Center at <u>eligibilitycenter.org</u>. If your students plan to compete at a Division III school or currently are unsure where they want to compete, they can create a free Profile Page. Students can then transition the Profile Page to a Certification Account if they decide to attend and compete at a Division I or II school. Students should plan to register during their sophomore year of high school. The information below is intended to help walk students through the registration process.

Online Registration

The NCAA Eligibility Center has redesigned eligibilitycenter.org with the student-athlete in mind. This is where students will find the tools and information they need to begin their college experience as a student-athlete. Students should allow at least 30 to 45 minutes to register completely for a Certification Account, and 15 to 30 minutes to register for a Profile Page. If they need to exit and return at a later time, they can save and exit once their account has been created. Some additional tips are listed below to help walk them through each section of the registration process. If students and parents need more information, they can access the Guide for the College-Bound Student-Athlete or the Registration Checklist.

Account Creation

Students will need a valid email address that they have access to after high school to create an account and begin the registration process. This email should be one they use frequently, as they may receive notices regarding their account. If students have a sibling that has previously registered, they will need to use a different email address than the one on their sibling's account to create their new account.

Basic Information

This includes information such as a student's name, gender, date of birth, primary and secondary contact information, and address.

Schools

Students will need to provide details about all high schools or secondary schools they have attended in the United States or internationally, and additional programs they have attended. Be sure to include ALL schools, regardless of whether he or she received grades or credits. If a student attended ninth grade at a junior high school located in the same school system in which the student later attended high school, do not list the ninth-grade school. Students also must include information about courses they may have taken through other programs, such as an online school or credit recovery program for a class they did not pass or took to improve a grade.

If students need to edit or add schools after they have completed their registration, they can log back in to eligibilitycenter.org, navigate to their Dashboard and to the Schools section. They can select their schools listed and edit the information or add another school. International students will be able to edit their education history by selecting a specific year.

Sports (for Certification Accounts only)

Select the sport(s) the student plans to participate in at an NCAA Division I or II school. Students will answer questions about any awards or expenses they received, teams they played or practiced with, or events they participated in outside of the traditional high school season. They'll also be asked information about any individuals who advised them or marketed their skills in a particular sport. This information helps the Eligibility Center certify their amateurism status.

Payment (for Certification Accounts only)

Students' Certification Accounts will be eligible for processing once the registration fee has been paid (or a fee waiver has been submitted, if they are eligible). Payment may be made online by debit, credit card or e-check. The registration fee for U.S. students is \$80. The registration fee for international students is \$135. Students who create a Profile Page and wish to transition to a Certification Account will need to complete the payment process to successfully transition their account.

All fees are nonrefundable once students have successfully registered. If they completed a duplicate registration and paid their registration fee twice, they may be eligible for a refund of the duplicate registration fee. To receive a refund, they will need to complete and submit an NCAA refund form.